

**DEL MONTE FOREST PROPERTY OWNERS**  
Board of Directors Meeting  
Monday July 13, 2009 – 4:00 PM  
PEBBLE BEACH COMMUNITY SERVICES DISTRICT BOARDROOM

**MINUTES**

**DIRECTORS PRESENT:** Don Eastman – Vice President  
Paul Jordan – Vice President  
Ned Van Roekel – Treasurer  
Jerry Verhasselt  
Janet Hayslett  
Averil Nero  
Loran List  
Richard Cassam  
Sandy Getreu

**DIRECTORS ABSENT:** Al Budris – President  
Linda Elliott – Secretary  
Tobi Adams

**GUESTS:** Suha Kilic – Deputy General Manager/CFO, PBCSD  
Mark Verbonich – Vice President, PBCo  
Robin Hamelin, Fire Prevention Chief, Cal Fire  
Lori Lietzke - Member

- 1) **Call to Order:** Vice President Eastman called the meeting to order at 4:01 p.m.
- 2) **Approval of Agenda:** Approved SG / NVR / Carried
- 3) **Public Comment:** None
- 4) **Approve minutes:** Approval of the June 8, 2009 minutes. SG /NVR / Carried
- 5) **Special Agenda Items:** None
- 6) **Reports of Representatives & Observers**
  - a) **ARB** – Paul Jordan reported that a meeting was held two weeks ago with three items for approval – very minor activity.
  - b) **LUAC** – Sandy Getreu reported that there had not been a meeting the past month and most likely would not be one for at least another month.
  - c) **OSAC** – Director Verhasselt reported that he attended the meeting held June 16, 2009 where a lot of material was covered; he would collect the minutes and report on it at next month’s Board meeting.
  - d) **CAB** – Director Budris was absent. Mark Verbonich reported that the board meets quarterly and includes all key organizations within the Forest. The topic of MPCC’s shift of play for the 2010 US Open from Poppy Hills to the Shore Course

- was discussed however nothing of any urgency occurred at the meeting.
- e) **PBCSD** – Director Verhasselt having not attended the latest meeting deferred to Mr. Kilic, PBCSD Deputy General Manager/CFO. Mr. Kilic stated it was a routine meeting with one highlight being the approval of a joint letter to be written by the District, Carmel Highlands and Cypress Fire Protection Districts to the City of Carmel regarding options for its consideration for the provision of fire protection services, detailing the successful cooperative regional fire program carried out by the three districts. Chief Hamelin stated that the districts already provide secondary response on Carmel fire calls and the Districts would like the opportunity to expand on the benefits of a cooperative program for full-service fire protection for the City of Carmel.

Fire Prevention Chief Hamelin reported that the Cert/Red Cross walkabout and information dissemination earlier in the year resulted in a lot of data being received on various conditions and requests from many residents throughout the Forest. Five hundred goats are due back again in open space areas soon. Hand crews have been working below Carmel Woods. The number one fire defense project currently is Haul Road where fire fuel needs to be removed. There have been several small fires in the last few months; evidence is secured whenever possible or necessary. The Chief is hopeful to work with Cal Trans next year on fuel reduction along Hwy 68. Zero waste compostable plates and utensils were used at the recent, and successful, PBCSD Fire Department Open House.

## 7) Regular Agenda Items:

- a) Officer Reports
- i. President Budris was absent. Vice President Eastman stated the importance to many Forest agencies of the trail designation work being carried out by PBRTA members. The map plan is essentially complete and money for implementation is being sought.
  - ii. Secretary Elliott was absent. Nothing reported by others.
  - iii. Treasurer Van Roekel stated that based upon the comments of Grace and Associates the organization may be paying too much for liability insurance. Director Van Roekel stated an inventory revealed that coverage is approximately double the value of the property held, estimated at \$11,000. A refund has been received and more may be coming for the adjusted premium. The director's and officer's liability insurance plan is being reviewed for proper coverage. Director Van Roekel requested, and the board concurred, that \$20,000 be transferred from the Money Market to the CD account to realize a slightly higher interest rate, approximately 2%. Director Van Roekel moved that an annual review by a CPA be performed on the organization's books in the form of a compilation. The motion was withdrawn upon board concurrence that the suggested compilation meets the requirements of the by-laws of the organization and would be carried out annually. The cost of approximately \$1,250 would be added to the budget next year. Further research would be made into the by-laws requirement of an annual report within 120 days after the close of the fiscal (calendar) year containing a balance sheet and income statement with fiscal position, and any transaction that may require indemnification of one or more directors.

- b) Committee Reports
  - i. Administrative – Director Elliott was absent.
  - ii. Membership – Director Van Roekel reported the final 2008 count was 1,178; the current 2009 membership is 1,190.
  - iii. Neighborhood Representatives – Chair Adams was absent. Director Hayslett spoke regarding Alliance on Aging, suggesting DMFPO host a “Boomer Education Class” for members. Vice President Eastman requested that the topic be brought up at the next board meeting.
  - iv. Nominating/Elections – Chair Verhasselt stated there would be at least two openings in the upcoming year and be sure to contact him with any suggested candidates.
  - v. Newsletter – Chair Hayslett reported that the current issue was sent out. She thanked the Gang Task Force sub-committee for its prompt action in setting July 19 from 2-3:30 pm in the PBCSD board room in time for inclusion in this issue. Director Hayslett stated that she would be turning over chairmanship of the committee at the end of this term and would be available to assist with a smooth transition during the upcoming 3<sup>rd</sup> and 4<sup>th</sup> quarter issues.
  - vi. Traffic & Safety / Land Use – Chair Jordan reminded the board that meetings are now quarterly with the next one scheduled for July 28, 2009.
  - vii. Website – Director Cassam has nothing to report.

**8) Pebble Beach Company:** Mark Verbonich reported that meetings with the Coastal Commission continue. Horse shows would be underway for approximately 6 weeks, the Concours would begin Sunday August 16, and the First Tee Open would be held over Labor Day.

**9) Old Business:** None

**10) New Business:** Director Nero requested that a small budget be allowed for refreshments at the upcoming Gang Task Force presentation to which the board and treasurer concurred.

Director Nero informed the board that neighbors in her area were concerned regarding the regional water issues going on and had asked her if DMFPO would be attending any of the scheduled meetings. Director Getreu reported on his attendance at one of the public forums regarding the proposed California American Water Coastal Water Project at Moss Landing as a source for desalinized water and other proposed regional projects. Various groups took various positions in the matter. Transcripts of the meetings were available if interested. The board concurred that DMFPO should stay informed on the issue without taking a position. Directors Nero and Getreu would provide an article on the subject for the next issue of the newsletter.

**11) Closed Session:** None

**12) Adjourn:** Vice President Eastman adjourned the meeting at 5:07 PM.

*Reviewed and respectfully submitted by Linda Elliott, Secretary*

NEXT MEETING

Monday, August 10, 2009 – 4:00 PM

**Pebble Beach Community Services District Boardroom**